

## PETITION FOR SEMESTER HOUR OVERLOAD

Students desiring to take more than eighteen (18) credit hours must obtain approval from the designated college official located in the Registration and Records Office. Ordinarily, only students with a grade point average of 3.0 or higher for the preceding semester or first semester students who were in the upper quarter of their high school graduating class are permitted to carry more than eighteen (18) credit hours. Students with extensive work or extra-curricular activities are cautioned in attempting credit loads over (18) credit hours.

20\_\_\_\_ **Check One:**     Fall     Spring     Sum

Student Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

Total hours requested: \_\_\_\_\_

Reason for overload \_\_\_\_\_

\_\_\_\_\_

Employed?     Yes     No    If so, hours per week \_\_\_\_\_

Type of employment \_\_\_\_\_

Summary of sport/activity involvement \_\_\_\_\_

\_\_\_\_\_

Signature of Student \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

***ENROLLMENT SERVICES USE ONLY***

- 1. Academic performance 3.00 or above     Yes     No
- 2. High school ranking upper     Yes     No
- 3. Realistic goals expressed     Yes     No
- 4. Extensive work/activities present     Yes     No

Approved     Denied \_\_\_\_\_, reason \_\_\_\_\_

\_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_