



**SOUTH MOUNTAIN  
COMMUNITY COLLEGE**

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**A MARICOPA COMMUNITY COLLEGE**

# **Student Governance & Inter Club Council Election Process Guide**

**For more resources visit the SMCC Student Life page at  
<https://www.southmountaincc.edu/current-students/student-life>**

# **Student Elections**

## **About**

First, we would like to take this time to thank you in advance for considering your time and service in student advocacy at South Mountain Community College. There are many student leadership positions available at South Mountain Community College that students can take advantage of by participating in the student election process.

Voting in the annual student elections is another great way to get involved on campus. Learn the positions, the issues and then decide who is best to represent you to the campus administration, the local community, district-wide throughout Maricopa Community Colleges, as well as nationally.

The application process to become a student officer is based on the club, program, or organization's Constitution which is your guideline. Students elected to office serve a term of at least one year. Any student at South Mountain Community College who meets the requirements can become a student officer. Once the application process is open, the application form will be available per the club, program, or organization.

## **Club Constitutions & Bylaws**

The constitution is the basic framework of any organization. It should include the purpose, requirements for membership, officer and advisor duties and selection, decision-making principles, and other general operating

principles. Specific organization rules and detailed procedures belong in the bylaws. Simplicity and flexibility are the keys to a good constitution.

When writing or revising the constitution, keep in mind both the organization's immediate needs and its future goals. Once the constitution and bylaws are developed, it is important to review them regularly. The needs and goals of the organization will shift over time, and it is important that the constitution and bylaws reflect the current state of the organization.

Required points to consider:

- The constitution needs to include an impeachment process, a voting process, and a G.P.A. requirement
- The constitution should also include reference to the Maricopa Community College District Administrative Regulation Section 2.5.5- Student Governance/Clubs holding members accountable.
- **If you are working with a National organization**, the constitution should consider any changes or requirements of the national constitution for the organization, if one is available.

### **Interview or Nomination Process**

New officers can go through a nomination, selection, or interview process and an application process before serving... per the organization's Constitution. Students can also be nominated by staff, faculty, another club officer, or community member.