



**SOUTH MOUNTAIN
COMMUNITY COLLEGE**

A MARICOPA COMMUNITY COLLEGE

SMCC Writing Center and ESL Fall 2026 Schedule LRC 173

In-person walk-in: (no appt necessary)
Mon - Thur 10am - 5pm, Friday 10am-3pm
Online:
Tuesday-Thursday 5pm-9pm

	Monday	Tuesday	Wednesday	Thursday	Friday
Alexa		10am-3pm	6pm-9pm (online)	10am-3pm	
Emily	12pm-5pm		12pm-5pm		10am-3pm
Hayden		2pm-5pm		10am-5pm	
Maria	10am-3pm	10am-3pm	10am-3pm		
Pamela		5pm-9pm (online)		5pm-9pm (online)	



Online Writing Center Spring 2026

Get started by emailing Writing.Center@southmountaincc.edu

Steps to Get Tutoring

1. Using your SMCC student email, send an email to the Writing Center at writing.center@southmountaincc.edu.
2. In your email, indicate the day and time you would like to work with a tutor and whether you would like to use Google Hangouts Meet for video or voice chat, or Google Docs for collaborative review.
Note - Google Docs can only be used in a live session. We do not accept drop off documents for editing.
3. If the time you requested is available, you will get a reply with instructions/ link to join the meeting.
4. If your requested time is not available, you will receive a reply indicating the next available time. Once confirmed, you will receive an email with a link to join at that time.
5. Sessions will be set for 15 minutes at a time. If after 15 minutes you would like more time, and there are no appointments waiting, the session can be continued for another 15 minutes.

Guidelines for Students

- Have the assignment instructions and/or syllabus at the top of your page, ready to screenshare.
- Identify in advance the top 2 areas you want to work on during your session.
- Set aside enough time -Tutoring sessions are 15 minutes, so it may take more than one session to work on an assignment.
- If you are using GoogleMeets, make sure you are in a quiet place, with a working microphone, appropriately dressed with all the materials you need and with no interruptions anticipated.
- Keep the conversation focused on your assignment

What we can assist with: Homework, Exam preparation, Essays, Lab reports, Personal statements, Scholarship applications, Resumes, Reading comprehension, Language learning, Outlining, Proofreading, Presentations, Canvas

What we do not assist with: Exams/Quizzes, non-SMCC homework, legal/personal assistance

**Online Writing Center Hours: T,W,Th
5PM-9PM**